

DATE: October 1, 2019

FILE: 4710-01

TO: Chair and Directors
Electoral Areas Services Committee

Chair and Members
Comox Valley Sports Centre Commission

FROM: Russell Dyson
Chief Administrative Officer

Supported by Russell Dyson
Chief Administrative Officer

R. Dyson

RE: Community Services – Operational Highlights

Purpose

The purpose of this report is to provide an update on key operational items not reflected in the strategic plan or management reports.

Recommendation from the Chief Administrative Officer:

For information only.

Executive Summary

The following table highlights operational items each department in the Community Services Branch is currently involved with. The items are considered more of the day to day operations and intended to be items outside those identified by the board or strategic plans.

Branch	Item	Additional Info
Fire	Fire Smart community discussions	Conversations with KFN underway to determine education campaign and priorities for next year
Fire	Open Burning and Smoke Control	Communicating to residents, who apply for a rural burn permits, the additional information and oversight required by the province.
Parks	Seal Bay Signage	Staff presenting final sign designs to KFN in October with plans to begin sign installation in November.
Parks	Denman Cross Island Trail	Open house scheduled late September. Designs for access from Denman West terminal via Kirk Road underway.
Parks	Morrison Creek	Development of trail management plan underway.
Emergency service	Connect rocket changes	Soft launch has occurred. Pop Events sign-up events are being plan with CVRD recreation services.
Emergency Services	Harmstrom EOC needs	Building committee reviewing needs but will follow up once Harmston is operational

Emergency services	Radio Operators	Reviewing opportunities for mobile radio unit to support remote incident command functions
Emergency services	Railway/Sturgess evacuation signage and community tour	Signage ready for installation Neighborhood tour to be scheduled in collaboration with Fire Services and FireSmart initiative.

Prepared by:

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